

Planning Manager

CITY OF YUBA CITY, CALIFORNIA



THE COMMUNITY

The City of Yuba City is a diverse, flourishing rural community located in Sutter County just 40 miles north of Sacramento. It is bordered on the east by the beautiful Feather River, while the City's western horizon is dominated by the Sutter Buttes, popularly believed to be the smallest mountain range in the world.

Founded in 1849 during the Gold Rush era, the City comprises 15 square miles and has a population of approximately 68,000 residents. Its unique blend of urban amenities and small-town charm has made it the agricultural, economic and social center of the Yuba-Sutter Region. Its tree-lined downtown serves as the perfect backdrop for shopping, dining, entertainment and community events. While Yuba City is home to hundreds of industrial, retail, and commercial businesses, its historic agricultural roots continue to play an important role in the local economy. The area surrounding Yuba City is one of the most productive agricultural regions in the world. Other major components of the economy include manufacturing, food processing facilities, and Beale Air Force Base.

The City enjoys many natural and physical assets including an attractive climate, excellent healthcare facilities and quality public and private schools. Higher education facilities include Yuba Community College, along with three universities that are within an hour's drive: University of California, Davis; Sacramento State University; and Chico State University. Yuba City residents and visitors enjoy excellent outdoor activities such as hiking, bird watching, boating, fishing, hunting, biking, and waterskiing. Other recreational areas, such as the San Francisco Bay Area and the Tahoe Donner Region are within a comfortable driving distance.

Yuba City's unique location offers a quality, family-oriented lifestyle including affordable housing and well-planned growth. The City prides itself on its well-maintained parks and recreation programs, offering a wide range of recreational activities for the entire family, including beautiful parks and a state-of-the-art aquatic center. The diverse population of Yuba City is a source of pride for its citizens. The Punjabi population in the Yuba-Sutter area has grown to be one of the largest in the United States and one of the largest Sikh populations outside of India. Each year on the first Sunday of November, Sikhs throughout the world attend the Sikh parade in Yuba City.

To learn more about Yuba City, please visit <http://www.yubacity.net>.

THE MISSION OF YUBA CITY

To anticipate and provide for the needs of the community through Quality Service, Innovation and Leadership for today and in the future.

THE ORGANIZATION

Incorporated in 1908, the City of Yuba City is a full-service General Law City. Yuba City operates under the Council-Manager form of government, with each of the five Council members elected at-large and serving four-year, staggered terms. From among its members, the Council selects the City's Mayor and Vice Mayor every year. The City Council appoints a full-time City Manager whose job is to carry out the Council's policy directives and coordinate, control and direct City operations, functions and projects.

Municipal services include police and fire protection, water and sanitation services, construction and maintenance of streets and infrastructure, planning and zoning, economic development, recreational activities and cultural events, and general administrative/support services. The FY 2017-18 General Fund budget of \$41.3 million funds 303.5 full-time positions.

City Management and staff work well together, which contributes to a healthy working environment. Yuba City is a unique city in that it has five Commissions (Planning, Parks and Recreation, Economic Development, Senior, and Youth) that were created to advise the City Council on specific issues.



The City Council's long-standing priorities are:

- Public Safety: Police, Fire, Flood Control
- Develop our Economy
- Maintain and Improve our Infrastructure
- Develop our Organization
- Prepare for Growth
- Enhance our Image/Reputation

THE DEPARTMENT

The Development Services Department is responsible for functions related to development, the evolution of the City, enhancement, and preservation. Areas of responsibility include:

- City Planning and Zoning
- Building Inspections
- Code Enforcement
- Housing

Specific task areas include current and advanced planning, zoning administration, downtown redevelopment, environmental impact studies, management of historic structures, code compliance, and public information. The Department strives to provide vision and leadership within the context of innovative, high quality, equitable and efficient services that encompass and reflect community values.

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"All about fit"



The Planning Division provides assistance to ensure that future growth and change happens in accordance with the community's adopted vision. This happens through the development and implementation of the City's General Plan, Specific and Master Plans, and the Zoning Ordinance. The Division provides services including:

- Development review for current planning projects
- Design review
- Environmental review to implement the California Environmental Quality Act (CEQA)
- Long-range planning services, including general plans and master plans, infill development, and strategies for new growth
- Urban planning to ensure design and historic preservation remain intact
- Support staff to the Planning Commission

THE POSITION

The Planning Manager is responsible for managing the staff engaged in the full range of government planning services. Under direction from the Development Services Director, the Planning Manager leads, oversees and reviews current and advanced planning projects and/or issues from original submission through to final approval at the Planning Commission or City Council level, and provides highly complex staff assistance to the Director or their designee.

The new Planning Manager will be highly engaged and will direct and supervise the work of subordinate professional planners and front counter staff involved in planning projects, research, urban planning analyses and design, and code development. Some of the essential functions of the position include supervising and coordinating the investigation of complex or difficult zoning matters and preparing reports and recommendations regarding ordinance interpretation and modification; providing information and assistance to developers, property owners and other members from the public concerning the laws, regulations, standards, policies and procedures related to permissible uses of property, submission of plans, processing of applications, subdividing and other zoning and land use issues; and serving as staff liaison to the Planning Commission, ad hoc planning committees and City Council subcommittees.

The ideal candidate will be well versed in all aspects of contemporary urban planning including excellent urban design skills and will be an advocate for continuous improvement. He/she will be a successful manager of people who derives satisfaction from mentoring and developing subordinates through continuous improvement in the planning process. The new Planning Manager must be a forward thinking manager who anticipates opportunities and challenges and an adept critical thinker and problem solver who embraces complex challenges.

The Planning Manager will also be an outstanding communicator with exceptional interpersonal skills who displays impressive versatility interacting with a wide variety of audiences and stakeholders. A well-developed political





acumen and the ability to facilitate sound decision-making will be expected as well.

Yuba City is a wonderful community that offers an outstanding combination of quality-of-life attributes coupled with a small town ambiance – a great place to become part of the fabric of the community you serve.

A Bachelor's degree from a four-year college in planning, architecture, or other design



related field, urban studies, environmental planning, public administration, political science, economics, or closely related field is required as is four years of recent increasingly responsible full time professional experience in urban planning, including two years in a supervisory role. A Master's degree and/or AICP are desirable.

THE COMPENSATION

The 9-step annual salary range for this opportunity is from \$93,432 to \$113,568 (includes 2% increase in July 2018) and appointment will be made depending upon the qualifications of the selected candidate. In addition, the following benefits for Mid-Managers are provided:

Administrative Leave; Bilingual Pay; Cash-in-Lieu (Reduce health care coverage or Forego health care coverage); Deferred Compensation; Employee Assistant Program; Long Term Disability; Health, Dental, Vision Insurance (premiums paid by both the City and employee monthly); Holidays; Life Insurance; CalPERS retirement (contributions paid by both the City and employee); Professional Development Funds; Short Term Disability; Sick Leave; and Vacation Leave.

SEARCH SCHEDULE

Filing DeadlineAugust 6, 2018
 Preliminary Interviews..... August 8 through August 22, 2018
 Recommendation of Candidates August 27, 2018
 Finalist Interview Process.....September 10, 2018

These dates have been confirmed, and it is recommended that you plan your calendar accordingly.

THE RECRUITMENT PROCESS

To apply for this exciting career opportunity, please visit our website at:

Peckham & McKenney
www.peckhamandmckenney.com

Resumes are acknowledged within two business days. Call Phil McKenney toll-free at (866) 912-1919 for more information.



www.peckhamandmckenney.com