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EXECUTIVE SEARCH

Assistant Fire Chief
CITY OF YUBA CITY, CALIFORNIA

THE COMMUNITY

The City of Yuba City is a diverse, flourishing rural community located in Sutter County just 40 miles north of Sacramento. It is bordered on the east by the beautiful Feather River, while the City's western horizon is dominated by the Sutter Buttes, popularly believed to be the smallest mountain range in the world.

Founded in 1849 during the Gold Rush era, the City now comprises 14.91 square miles and has a population of approximately 68,000 residents. Its unique blend of urban amenities and small-town charm has made it the agricultural, economic and social center of the Yuba-Sutter Region. Its tree-lined downtown serves as the perfect backdrop for shopping, dining, entertainment and community events. While Yuba City is home to hundreds of industrial, retail, and commercial businesses, its historic agricultural roots continue to play an important role in the local economy. The area surrounding Yuba City is one of the most productive agricultural regions in the world. Other major components of the economy include manufacturing, food processing facilities and Beale Air Force Base.

The City enjoys many natural and physical assets including an attractive climate, excellent healthcare facilities and quality public and private schools. Higher education facilities include Yuba Community College, along with three universities that are within an hour's drive – University of California, Davis; Sacramento State University; and Chico State University. Yuba City residents and visitors enjoy excellent outdoor activities such as hiking, bird watching, boating, fishing, hunting, biking, and waterskiing. Other recreational areas, such as the San Francisco Bay Area and the Tahoe Donner Region are within a comfortable driving distance.

Yuba City's unique location offers a quality, family-oriented lifestyle including affordable housing and well-planned growth. The City prides itself on its well-maintained parks and recreation programs, offering a wide range of recreational activities for the entire family, including beautiful parks and a state-of-the-art aquatic center. The diverse population of Yuba City is a source of pride for its citizens. The Punjabi population in the Yuba-Sutter area has grown to be one of the largest in the United States and one of the largest Sikh populations outside of India. Each year on the first Sunday of November, Sikhs throughout the world attend the Sikh parade in Yuba City.

To learn more about Yuba City, please visit <http://www.yubacity.net>.

THE ORGANIZATION

Incorporated in 1908, the City of Yuba City is a full-service General Law City. Yuba City operates under the Council-Manager form of government, with each of the five Council members elected at-large and serving four-year, staggered terms. From among its members, the Council selects the City's Mayor and Vice Mayor every year. The City Council appoints a full-time City Manager whose job is to carry out the Council's policy directives and coordinate, control and direct City operations, functions and projects.

Municipal services include police and fire protection, water and sanitation services, construction and maintenance of streets and infrastructure, planning and zoning, economic development, recreational activities and cultural events, and general administrative/support services. The FY 2017-18 General Fund budget of \$41.3 million funds 303.5 full-time positions.

THE CITY COUNCIL'S LONG-STANDING PRIORITIES ARE:

- Public Safety: Police, Fire, Flood Control
- Develop our Economy
- Maintain and Improve our Infrastructure
- Develop our Organization
- Prepare for Growth
- Enhance our Image/Reputation

THE DEPARTMENT

Since its' founding in 1909, the Yuba City Fire Department has built a strong reputation for serving the citizens of Yuba City and adjacent unincorporated areas of Sutter County, which adds 15 square miles and approximately 7,000 residents to the Departments' service area. The Yuba City Fire Department has 54 personnel which include: Chief Officers, Fire Officers, Firefighters and Administrative support staff. In addition to providing fire suppression, prevention and education services, the Department has specialized teams that include: Advanced Technical Rescue (ATR) Team, Hazardous Materials (HazMat) Team and the Tactical Emergency Medical Services (TEMS) Team. The Department also has a Fire Investigation Team and a Public Education Team. Everyday



responsibilities also include oversight of residential burns, adherence to fire code, and weed abatement.

Additionally, the Fire Department has been designated by the City Manager as the department responsible for coordinating and directing emergency planning, emergency preparedness, and training for the City emergency management organization and its employees. The Fire Department is also a member of the Yuba-Sutter Regional HazMat Team covering the two counties under a Letter of Understanding between Yuba City Fire, Sutter County Fire, Marysville Fire, Linda Fire Protection District, Olivehurst Fire, Wheatland Fire Authority, Beale Air Force Base and the County of Yuba (Environmental Health Department).

The Fire Department operates out of five Fire Stations and serves both the City population, as well as adjacent unincorporated urban areas under a service contract with the County of Sutter. Known as County Service Area – G, this brings the total population served up to 73,000 residents spread over a 30 square mile area. The City's General Plan has identified the need for a sixth fire station as development pushes out to the southwest portion of the community and the Department is currently beginning the process to plan for the replacement of Fire Station

No. 1 with the development of a preliminary site plan. The Department is also finalizing renovation plans for the expansion of Fire Station No. 2 with a new dorm addition and an interior reconfiguration/remodel.

In 2017 this ISO Class 2 Fire Department responded to more than 11,000 calls in its service area and provides regular mutual aid response to other local jurisdictions. The Fire Department budget for Fiscal Year 2017-18 is \$11.2 million.

THE POSITION

The Assistant Chief – Fire position was created in anticipation of the future retirement of current Fire Chief Peter H. Daley III.

Under administrative direction, the Assistant Chief is responsible for organizing and directing the activities of the Operations Division of the Fire Department including Emergency and non-emergency activities of all Yuba City fire stations; commanding emergency response scenes; coordinating the operations of on-duty fire suppression personnel, apparatus and equipment; serving as on-scene incident commander, responding to fires, rescues, medical calls and other in progress emergency incidents as needed. The Assistant Chief may also be assigned responsibility for one or more programs within the Fire Department, which may include Training, Hazardous Materials Response, Emergency Medical Services, Facilities Repair and Maintenance, Apparatus Repair, and other related programs as assigned by the Fire Chief.

The Assistant Chief shall be assigned as a Duty Chief when needed and will be available for immediate response within 20 minutes travel time from Yuba City Fire Headquarters. Google maps will be the tool used to determine the 20 minute travel time.

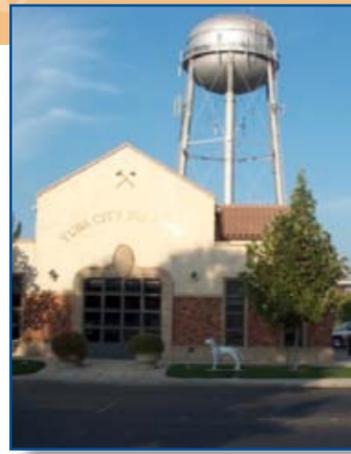
Incumbents may act as the Acting Fire Chief in the absence of the Fire Chief.

THE IDEAL CANDIDATE

The ideal candidate will have a strong progressive leadership skill set, focusing on "Leading Always" at work and in the community. The person selected will provide leadership internally as well as externally in the Department and in the City, promoting and demonstrating through action the four pillars of the Yuba City Fire Department: Selflessness; The Perfect Effort; Perspective; and Servants' Heart.

The Assistant Chief will be expected to play an active role in the community through various means such as the Downtown Business Association, individual businesses, service clubs, volunteer organizations and other related groups to promote the vision and mission of the Department as well as the four pillars mentioned above. Excellent interpersonal skills and the ability to interact positively with a wide variety of audiences are critical elements necessary to be successful in this position.

The Assistant Chief will possess a track record that demonstrates good judgment, sound decision-making, and a willingness to take on difficult issues. He/she must have a strong administrative, budgeting, and operational background and demonstrate exceptional analytical and critical thinking skills. He/she will have a highly visible presence throughout the Department, the community and will work proactively and collaboratively with other City departments and fire service entities in the region. The ideal candidate will



demonstrate a thorough knowledge of the operational characteristics, services, and activities of a municipal fire protection organization and will be a hands-on, proactive leader, taking a genuine interest in all aspects of the Department and its people. The Assistant Chief will need to establish credibility within the Department and the community at large, recognizing the unique traits of a small town atmosphere and thriving in that type of an environment.

REQUIRED EDUCATION AND EXPERIENCE

EDUCATION: An Associate's degree from an accredited college or university in Fire Science, Public or Business Administration or a closely related field, and completion of twelve (12) units of ICS, management, supervisory or leadership coursework.

EXPERIENCE: At least fourteen (14) years of recent, increasingly responsible, full-time experience, including a minimum of three (3) years in a responsible supervisory or command position at a level equivalent to the rank of Battalion Chief.
OR

EDUCATION: A Bachelor's degree from an accredited four-year college or university with major coursework in Fire Science, Public or Business Administration or a closely related field, and completion of twelve (12) units of ICS, management, supervisory, leadership coursework.

EXPERIENCE: At least twelve (12) years of recent, increasingly responsible, full-time experience, including a minimum of three (3) years in a responsible supervisory or command position as a level equivalent to the rank of Battalion Chief.

REQUIRED LICENSES AND CERTIFICATIONS

Possession of a:

- Valid California driver's license
- Valid CPR Certificate

- Valid State of California Emergency Medical Technician I (E.M.T.) (or equivalent)
- OR
- Valid State of California Paramedics Certificate (or equivalent)
- Valid California State Chief Officer Certification (or equivalent)
- Valid California State Fire Officer Certification (or equivalent)

THE COMPENSATION

The annual salary range for this outstanding opportunity is from \$114,545 to \$139,235 and appointment will be made depending upon the qualifications of the selected candidate. In addition, the following benefits for Mid-Managers are provided:

- Administrative Leave; Bilingual Pay; Cash-in-Lieu (Reduce health care coverage or Forego health care coverage); Deferred Compensation; Employee Assistant Program; Wellness Program; Health, Dental, Vision Insurance (premiums paid by both the City and employee monthly); Holidays; Life Insurance; CalPERS retirement (contributions paid by both the City and employee);



SEARCH SCHEDULE

- Filing DeadlineJune 25, 2018
- Preliminary InterviewsJune 27 through July 13, 2018
- Recommendation of Candidates.....July 18, 2018
- Finalist Interview Process.....July 31 and August 1, 2018

These dates have been confirmed, and it is recommended that you plan your calendar accordingly.

THE RECRUITMENT PROCESS

To apply for this exciting career opportunity, please visit our website at:

Peckham & McKenney
www.peckhamandmckenney.com

Resumes are acknowledged within two business days. Call Phil McKenney toll-free at (866) 912-1919 for more information.



www.peckhamandmckenney.com