



Assistant Director of Community Development

CITY OF STOCKTON, CALIFORNIA

As the new Assistant Director in the Community Development Department, the selected candidate will have the opportunity to make an impact on the community's future through quality development. The Assistant Director will be under the direction of the Community Development Director in planning and major initiatives, organizing and directing the programs and activities of the City's Community Development Department; administering and providing day-to-day direction for one or more of the program areas - Planning/Engineering, Business Operations or Building and Life Safety. The Assistant Director will also be providing highly complex and responsible assistance to the Community Development Director; acting as in the absence of the Director; and performing related work as assigned.

The ideal candidate will bring proven technical skills in planning, organizing, and coordinating a variety of large and complex Community Development services, programs and staff; developing and implementing goals, objectives,

policies, procedures, work standards, and internal controls; analyzing complex technical and administrative problems, evaluating alternative solutions and adopting effective courses of action; speaking clearly and concisely before large groups while representing the City, and establishing and maintaining cooperative working relationships with a variety of citizens, public and private organizations, boards and commissions, and City staff.

The City is seeking an individual who possesses effective communication and negotiation skills, self-confidence, and an ability to see the big picture; effective techniques and methods of leadership, mentoring, empowerment, and teamwork; knowledge of funding sources impacting program and service development; and knowledge of social, political and environmental issues influencing program administration and implementation.

A Bachelor's degree from an accredited college or university with major course work in business or public administration, urban planning, or a closely related field are required, and three

years of increasingly responsible professional experience in planning and community development that has included program planning, development, and administration. Experience in a public agency setting is desirable.

The current annual salary range for the Assistant Director of Community Development is \$121,710-\$156,193. The appointment will be made depending on the qualifications of the selected candidate.

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